

**Workforce Solutions - Deep East Texas
415 S. First Street, Suite B
Lufkin, TX 75901**

Executive/Finance Committee Meeting Agenda

Conference Call Meeting Instructions: 936-639-8898, ext. 5995, Code 5891#

May 11, 2020

10:00 a.m.

A meeting of the Deep East Texas Local Workforce Development Board's Executive/Finance Committee will be held May 11, 2020, beginning at 10:00 a.m. via phone conference call. The Committee meeting will be conducted virtually in compliance with current county and state emergency orders. Public Comment will be addressed via phone and a call-in number will be posted prior to the beginning of the meeting on the Board's website at www.detwork.org.

In accordance with guidance from the Texas Governor and Attorney General dated March 16, 2020, regarding suspension of Open Meeting laws, and in light of the recent Disaster Declaration issued for the State of Texas limiting public gatherings to ten (10) people, the Board will provide for public participation in its Committee meeting via conference call the following phone number 936-639-8898, ext. 5995, enter passcode 5891#. The agenda will also be available on the Board's website: www.detwork.org. The Open Session portion of the meeting will be recorded and made available to the public upon request.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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| I. Call to Order | Wayne Haglund, Chair |
| A. Verify Quorum (Roll Call) | |
| B. Conflict of Interest | |
| C. Welcome of Guests | |
| II. Public Comments | Wayne Haglund, Chair |
| III. Discussion/Action: Approval of Minutes – January 14, 2020 | Wayne Haglund, Chair |
| IV. Information and Briefing Items | Mark Durand |
| A. 2019 Annual Report | |
| V. Possible Action from Operations Committee (if Committee Quorum not established) | |
| A. Action Item 20-07 WIOA Policy | |
| B. Action Item 20-08 Business Continuity Plan | |
| C. Action Item 20-09 Child Care Policy – Essential Workers COVID19 | |
| D. Action Item 20-10 Child Care Services RFP | |

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| VI. Discussion and Possible Action | Board Staff |
| A. Action Item 20-11 Open Meetings Policy | |
| B. Action Item 20-12 Supportive Service Policy | |
| C. Action Item 20-13 Release of RFQ for Legal Services | |
| D. Action Item 20-14 Jasper Workforce Center Lease | |
| E. Open Session Action, if any, as a result of Closed Session | Wayne Haglund, Chair |
| VII. Discussion and Acceptance of Financial Reports | |
| A. Financial Reports for December 2019 – March 2020 | Gini Blackwell |
| • Statement of Financial Position | |
| • Budget vs. Actual | |
| • Grant Report | |
| VIII. Discussion of items to be brought before the Committee | Wayne Haglund, Chair |
| IX. Adjourn | Wayne Haglund, Chair |

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.