

Workforce Solutions - Deep East Texas
415 S. First Street, Suite 110B, Lufkin, TX 75901
Executive/Finance Committee Meeting Minutes
February 5, 2021

I. CHAIR WAYNE HAGLUND CALLED THE EXECUTIVE/FINANCE COMMITTEE MEETING TO ORDER AT 10:10 A.M.

MR. HAGLUND ANNOUNCED IN ACCORDANCE WITH GUIDANCE FROM THE TEXAS GOVERNOR AND ATTORNEY GENERAL DATED MARCH 16, 2020, REGARDING SUSPENSION OF OPEN MEETING LAWS, THE BOARD IS PROVIDING FOR PUBLIC PARTICIPATION IN ITS COMMITTEE MEETING VIA VIRTUAL MEETING WEB LINK. HE ALSO SAID THE MEETING IS BEING RECORDED AND THE OPEN SESSION PORTION OF THE MEETING IS AVAILABLE TO THE PUBLIC UPON REQUEST.

AFTER THE ROLL CALL, MR. HAGLUND CONFIRMED THAT A QUORUM WAS PRESENT:

Members Present: Lisa Balty, Tyane Dietz, James Gentry, Wayne Haglund, Garvey Jackson, Kotosha Jeffery, Gene Lee, Kelli Marshall, Ellen Mills

Members Absent: Robert Fitzpatrick, John Allen Slocomb

Board Staff Present: Mark Durand, Misty Woodard, Karen Stubblefield, Brittany Feeney

Visitors: None

CHAIR WAYNE HAGLUND REMINDED THE BOARD MEMBERS OF THE CONFLICT OF INTEREST DECLARATION.

Chair Wayne Haglund asked that all members sign a conflict of interest declaration regardless of whether they have a conflict and send the form to Board Staff.

II. Public Comments

None

III. Discussion/Action: Approval of Minutes – January 14, 2021

Motion: Lisa Balty made the motion to approve the minutes as presented.

Second: Ellen Mills

In Favor: All

Oppose: None

Abstain: None

Motion: Passes

IV. Information and Briefing Items

None

V. Discussion and Possible Action

A. Action Item 21-04 Strategic Plan PY 2021–2024

Mark Durand noted that the final version of the Strategic Plan PY 2021-2024 is being presented for committee approval. The draft plan, approved by the board in January, was open for public comment from January 19 – February 2, and no comments were received. Mr. Haglund expressed appreciation to the board members for spending their time and resources reading and making determinations about the contents of the report. The staff recommends approval of the plan.

Motion: Lisa Balty made the motion to approve the Strategic Plan for PY 2021-2024
Second: James Gentry
In Favor: All
Oppose: None
Abstain: None
Motion: Passes

**B. Action Item 21-05 Closed Session – Personnel Matters – Tex.
Gov't Code Section 551.074**

Action item was removed from the agenda by Chair Wayne Haglund. He noted a special meeting will called at a later date.

C. Open Session Action, if any, as a result of Closed Session
None

VI. Discussion and Acceptance of Financial Reports

A. Financial Reports for December 2020

- Statement of Financial Position
- Budget vs. Actual
- Grant Report

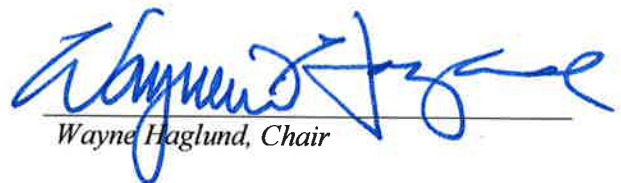
Misty Woodard provided financial updates for the months of December of 2020. She referenced the variance narrative included website expenses, portable computer screens, postage and travel for Texas Rising Star activities. She reviewed the contracts outstanding and advised the ones nearing closure. Mark Durand reported that the SEAL (Summer Earn and Learn) contract was issued and will enable the contractor to serve approximately 90 eligible customers with work experiences. On a motion by James Gentry, the committee accepted the financial reports.

VII. Discussion of issues to be brought before the Committee
None

VIII. Adjourn

Wayne Haglund adjourned the Executive/Finance Committee Meeting at 10:33 a.m.

Duly passed and approved on this 13th day of April 2021


Wayne Haglund, Chair

Attest


Karen Stubblefield, Operations Manager