

**Workforce Solutions – Deep East Texas
Board Meeting Agenda
415 S. First Street, Suite 110B
Lufkin, TX 75901
Virtual Meeting**

June 22, 2021

2:30 P.M.

A meeting of the Deep East Texas Local Workforce Development Board will be held June 22, 2021, beginning at 2:30 p.m. via virtual meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board’s website at www.detwork.org. Please submit Speaker Card to the following email address: info@detwork.org.

In accordance with guidance from the Texas Governor and Attorney General dated March 16, 2020, regarding suspension of Open Meeting laws, the Board will provide for public participation in its meeting via this link, <https://bit.ly/3xwAhTQ>, or call in for audio only, 1-830-212-4601, conference ID: 233072433#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member’s family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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| I. Call to Order
A. Verify Quorum (Roll Call)
B. Conflict of Interest
C. Welcome of Guests | Wayne Haglund, Chair |
| II. Public Comments | Wayne Haglund, Chair |
| III. Discussion/Action: Approval of Minutes – April 13, 2021 | Wayne Haglund, Chair |
| IV. Information Items
A. Designated CEO Appointment
B. Information Technology Assistant Position | Wayne Haglund, Chair |
| V. Board Members Comments on Activity in their Respective Areas | All Board Members |
| VI. Executive Director’s Report
A. Contracts/Agreements
B. Performance
C. Contacts and Coordination Efforts
D. Rules and Legislation Update | Mark Durand |

E. Funding

F. Other Activity and Administrative Matters not requiring action by the Board

VII. Committee Reports

A. Operations Committee Reports

Robert Fitzpatrick, Chair

- 1. Committee Activity**
- 2. Discussion/Possible Action**
 - a. Action Item 21-12 Child Care Policy**
 - b. Action Item 21-13 Information Security Policy**

B. Business Services Committee Reports

Tyane Dietz, Chair

- 1. Committee Activity**
- 2. Information Items**

C. Executive/Finance Committee

Wayne Haglund, Chair

- 1. Committee Activity**
- 2. Discussion/Possible Action**
 - a. Action Item 21-14 Relocation of Child Care Services Office**
 - b. Action Item 21-15 Shelby County Workforce Center Lease**
 - c. Action Item 21-16 Award and Negotiation for the Management and Operations of Workforce Center Services, RFP 21-401**
- 3. Open Session Action, if any, as a result of Closed Session**
- 4. Discussion and Acceptance of Financial Reports**
 - a. Financial Reports March and April 2021**
 - 1. Statement of Financial Position**
 - 2. Budget vs. Actual**
 - 3. Grant Report**

VIII. Adjourn

Wayne Haglund, Chair

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.