

**Workforce Solutions Deep East Texas  
Board Meeting Agenda**

**Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901**

**Virtual Meeting Link: <https://bit.ly/Board011425>**

**January 14, 2025**

**2:30PM**

A meeting of the Deep East Texas Local Workforce Development Board will be held January 14, 2025, beginning at 2:30 p.m. via hybrid meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at [www.detwork.org](http://www.detwork.org). Please submit Speaker Card to the following email address: [info@detwork.org](mailto:info@detwork.org).

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/Board011425>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID:107 350 091#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

- |                                                                                       |                              |
|---------------------------------------------------------------------------------------|------------------------------|
| <b>I. Call to Order</b>                                                               | <b>Kelli Marshall, Chair</b> |
| <b>A. Verify Quorum (Roll Call)</b>                                                   |                              |
| <b>B. Conflict of Interest</b>                                                        |                              |
| <b>C. Welcome of Guests</b>                                                           |                              |
| <br>                                                                                  |                              |
| <b>II. Public Comments</b>                                                            | <b>Kelli Marshall, Chair</b> |
| <br>                                                                                  |                              |
| <b>III. Discussion/Action: Approval of Minutes –<br/>November 12, 2024</b>            | <b>Kelli Marshall, Chair</b> |
| <br>                                                                                  |                              |
| <b>IV. Board Members Comments on Activity in their Respective Areas</b>               | <b>All Board Members</b>     |
| <br>                                                                                  |                              |
| <b>V. Executive Director's Report</b>                                                 | <b>Marilyn Hartsook</b>      |
| <b>A. Contracts/Agreements</b>                                                        |                              |
| <b>B. Performance</b>                                                                 |                              |
| <b>C. Contacts and Coordination Efforts</b>                                           |                              |
| <b>D. Rules and Legislation Update</b>                                                |                              |
| <b>E. Funding</b>                                                                     |                              |
| <b>F. Other Activity and Administrative Matters not requiring action by the Board</b> |                              |

**VI. Election of Officers**

**VII. Committee Reports**

**A. Executive/Finance Committee**

**Kelli Marshall, Chair**

**1. Committee Activity**

**2. Discussion and Possible Action**

- a. Action Item 25-01 Child Care Holiday Policy
- b. Action Item 25-02 Tri-Agency Grant for Regional Conveners
- c. Action Item 25-03 RFA 32025-00081 Apprenticeship Texas Grant

**3. Discussion and Acceptance of Financial Reports**

**Maribel Soto**

**a. Financial Reports for October & November 2024**

- Statement of Financial Position
- Budget vs. Actual
- Grant Report

**VIII. Possible Closed Session Pursuant to Government Code 551.074 (a)(1)**

**IX. Open Session Action, if any, as a result of Closed Session**

**X. Adjourn**

**Kelli Marshall, Chair**

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene insuch closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.

**FILED**  
AT 12:15 O'CLOCK P M  
**JAN 10 2025**  
AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas  
By CS