

**Workforce Solutions – Deep East Texas  
Board Meeting Agenda  
415 S. First Street, Suite 110B  
Lufkin, TX 75901**

Conference Call Meeting Instructions 936-639-8898, ext. 5995, Code 5891#

May 12, 2020

2:30 P.M.

A meeting of the Deep East Texas Local Workforce Development Board will be held May 12, 2020, beginning at 2:30 p.m. via phone conference call. The Board meeting will be conducted virtually in compliance with current county and state emergency orders. Public Comment will be addressed via phone and a call-in number will be posted prior to the beginning of the meeting on the Board's website at [www.detwork.org](http://www.detwork.org).

In accordance with guidance from the Texas Governor and Attorney General dated March 16, 2020, regarding suspension of Open Meeting laws, and in light of the recent Disaster Declaration issued for the State of Texas limiting public gatherings to ten (10) people, the Board will provide for public participation in its Board meeting via conference call the following phone number 936-639-8898, ext. 5995, enter passcode 5891#. The agenda will also be available on the Board's website: [www.detwork.org](http://www.detwork.org). The Open Session portion of the meeting will be recorded and made available to the public upon request.

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

**Items may not be considered in the order they appear.**

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|--|-----------------------------|
| <b>I. Call to Order</b>  | <b>Wayne Haglund, Chair</b> |
| <b>A. Verify Quorum (Roll Call)</b>                                    |                             |
| <b>B. Conflict of Interest</b>   |                             |
| <b>C. Welcome of Guests</b>  |                             |
| <b>D. Welcome of New Board Member – Rich Scott</b>                     |                             |
| <b>II. Public Comments</b>   | <b>Wayne Haglund, Chair</b> |
| <b>III. Discussion/Action: Approval of Minutes – January 14, 2020</b>  | <b>Wayne Haglund, Chair</b> |
| <b>IV. Information Items</b>   | <b>Wayne Haglund, Chair</b> |
| <b>A. 2019 Annual Report</b>   |                             |
| <b>B. Workforce Center Services</b>                                    |                             |
| <b>C. Child Care Services</b>  |                             |
| <b>V. Board Members Comments on Activity in their Respective Areas</b> | <b>All Board Members</b>    |

- VI. Executive Director's Report** **Mark Durand**
- A. Contracts/Agreements**
  - B. Performance**
  - C. Contacts and Coordination Efforts**
  - D. Rules and Legislation Update**
  - E. Funding**
  - F. Other Activity and Administrative Matters not requiring action by the Board**

- VII. Committee Reports**
- A. Operations Committee Reports** **Robert Fitzpatrick, Chair**
    - 1. Committee Activity**
    - 2. Discussion/Possible Action**
      - a. Action Item 20-07 WIOA Policy**
      - b. Action Item 20-08 Business Continuity Plan**
      - c. Action Item 20-09 Child Care Policy – Essential Worker COVID-19**
      - d. Action Item 20-10 Child Care Services RFP**

- B. Executive/Finance Committee** **Wayne Haglund, Chair**
  - 1. Committee Activity**
  - 2. Discussion/Possible Action**
    - a. Action Item 20-11 Open Meetings Policy**
    - b. Action Item 20-12 Supportive Service Policy**
    - c. Action Item 20-13 Release of RFQ for Legal Services**
    - d. Action Item 20-14 Jasper Workforce Center Lease**
  - 3. Open Session Action, if any, as a result of Closed Session**
  - 4. Discussion and Acceptance of Financial Reports**
    - a. Financial Reports December 2019 – March 2020**
      - 1. Statement of Financial Position**
      - 2. Budget vs. Actual**
      - 3. Grant Report**

- VIII. Adjourn** **Wayne Haglund, Chair**

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.