

**Workforce Solutions - Deep East Texas**  
**415 S. First Street, Suite 110B**  
**Lufkin, TX 75901**  
**Executive/Finance Committee Meeting Agenda**  
Virtual Meeting

August 10, 2021

1:30 p.m.

A meeting of the Deep East Texas Local Workforce Development Board will be held August 10, 2021, beginning at 1:30 p.m., via virtual meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at [www.detwork.org](http://www.detwork.org). Please submit Speaker Card to the following email address: [info@detwork.org](mailto:info@detwork.org).

In accordance with guidance from the Texas Governor and Attorney General dated March 16, 2020, regarding suspension of Open Meeting laws, the Board will provide for public participation in its meeting via this link, <https://bit.ly/2VtLirE>, or by calling 1-830-212-4601, pass code 645577615#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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| <b>I. Call to Order</b><br><b>A. Verify Quorum (Roll Call)</b><br><b>B. Conflict of Interest</b><br><b>C. Welcome of Guests</b>  | <b>Wayne Haglund, Chair</b>  |
| <b>II. Public Comments</b>   | <b>Wayne Haglund, Chair</b>  |
| <b>III. Discussion/Action: Approval of Minutes – June 22, 2021</b>   | <b>Wayne Haglund, Chair</b>  |
| <b>IV. Information and Briefing Items</b>  | <b>Mark Durand</b>   |
| <b>V. Discussion and Possible Action</b><br><b>A. Action Item 21-18 Annual Audit</b><br><b>B. Action Item 21-19 Lufkin Forward Resolution</b><br><b>C. Action Item 21-20 Request for Renewal of Child Care Services Contract</b><br><b>D. Action Item 21-21 Digital Documentation Software</b><br><b>E. Open Session Action, if any, as a result of Closed Session</b> | <b>Board Staff/AL&amp;H</b><br><b>Board Staff</b><br><b>Board Staff</b><br><b>Board Staff</b><br><b>Wayne Haglund, Chair</b> |
| <b>VI. Discussion and Acceptance of Financial Reports</b><br><b>A. Financial Reports for May and June 2021</b><br>• <b>Statement of Financial Position</b><br>• <b>Budget vs. Actual</b><br>• <b>Grant Report</b>  | <b>Misty Woodard</b>   |
| <b>VII. Discussion of issues to be brought before the Committee</b>  | <b>Wayne Haglund, Chair</b>  |
| <b>VIII. Adjourn</b>   | <b>Wayne Haglund, Chair</b>  |

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.