

**Workforce Solutions - Deep East Texas**  
**Executive/Finance Committee Meeting Agenda**  
**Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901**  
**Virtual Meeting Link: <https://bit.ly/3tqJ09r>**

September 14, 2021

1:00 p.m.

A meeting of the Deep East Texas Local Workforce Development Board will be held September 14, 2021, beginning at 1:00 p.m., via virtual meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at [www.detwork.org](http://www.detwork.org). Please submit Speaker Card to the following email address: [info@detwork.org](mailto:info@detwork.org).

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/3tqJ09r>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 990416708#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

- |              |  |                                   |
|--------------|--|-----------------------------------|
| <b>I.</b>    | <b>Call to Order</b>   | <b>Kelli Marshall, Vice Chair</b> |
|              | A. Verify Quorum (Roll Call)   |                                   |
|              | B. Conflict of Interest  |                                   |
|              | C. Welcome of Guests   |                                   |
| <b>II.</b>   | <b>Public Comments</b>   | <b>Kelli Marshall, Vice Chair</b> |
| <b>III.</b>  | <b>Discussion/Action: Approval of Minutes – August 10, 2021</b>                | <b>Kelli Marshall, Vice Chair</b> |
| <b>IV.</b>   | <b>Information and Briefing Items</b>  | <b>Mark Durand</b>                |
| <b>V.</b>    | <b>Discussion and Possible Action</b>  |                                   |
|              | A. Action Item 21-24 Selection of Workforce Compliance Monitoring (RFQ 21-408) | <b>Mark Durand</b>                |
|              | B. Action Item 21-25 Approval of FY'2022 Budget                                | <b>Board Staff</b>                |
|              | C. Open Session Action, if any, as a result of Closed Session                  | <b>Kelli Marshall, Vice Chair</b> |
| <b>VI.</b>   | <b>Discussion and Acceptance of Financial Reports</b>                          |                                   |
|              | A. Financial Reports for July 2021   | <b>Misty Woodard</b>              |
|              | • Statement of Financial Position  |                                   |
|              | • Budget vs. Actual  |                                   |
|              | • Grant Report   |                                   |
| <b>VII.</b>  | <b>Discussion of issues to be brought before the Committee</b>                 | <b>Kelli Marshall, Vice Chair</b> |
| <b>VIII.</b> | <b>Adjourn</b>   | <b>Kelli Marshall, Vice Chair</b> |

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.