

**Workforce Solutions Deep East Texas  
Operations Committee Meeting Agenda**  
Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901  
Virtual Meeting Link: <https://bit.ly/OC111423>

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**November 14, 2023**

11:00 a.m.

A meeting of the Deep East Texas Local Workforce Development Board's Operations Committee will be held November 14, 2023, beginning at 11:00 a.m., via hybrid meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at [www.detwork.org](http://www.detwork.org). Please submit Speaker Card to the following email address: [info@detwork.org](mailto:info@detwork.org).

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/OC111423>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 248 775 370 099. The Open Session portion of the meeting will be recorded and made available to the public upon request.

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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| <b>I. Call to Order</b><br>A. Verify Quorum (Roll Call)<br>B. Conflict of Interest<br>C. Welcome of Guests        | <b>Robert Fitzpatrick, Chair</b>                       |
| <b>II. Public Comments</b>  | <b>Robert Fitzpatrick, Chair</b>                       |
| <b>III. Discussion/Action: Approval of Minutes – August 7, 2023</b>   | <b>Robert Fitzpatrick, Chair</b>                       |
| <b>IV. Information Items</b><br>A. WIOA Data Validation Review<br>B. Child Care Improper Payment Testing Review   | <b>Board Staff</b>                                     |
| <b>V. Discussion/Possible Action</b><br>A. Open Session Action, if any, as a result of Closed Session             | <b>Board Staff</b><br><b>Robert Fitzpatrick, Chair</b> |
| <b>VI. Board Reports</b><br>A. Workforce Center Report<br>B. Child Care Services Report<br>C. Career Coach Report | <b>Board and Contractors</b>                           |
| <b>VII. Adjourn</b>   | <b>Robert Fitzpatrick, Chair</b>                       |

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.