

**Workforce Solutions Deep East Texas
Board Meeting Agenda**
Meeting Host Location: *Lufkin/Angelina County Chamber of Commerce,*
1615 S. Chestnut, Lufkin, TX 75901
Virtual Meeting Link: <https://bit.ly/44AJwTb>

September 19, 2023

2:30 p.m.

A meeting of the Deep East Texas Local Workforce Development Board will be held September 19, 2023, beginning at 2:30 p.m. via hybrid meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at www.detwork.org. Please submit Speaker Card to the following email address: info@detwork.org.

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/44AJwTb>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 866 025 129#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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| I. Call to Order
A. Verify Quorum (Roll Call)
B. Conflict of Interest
C. Welcome of Guests | Kelli Marshall, Chair |
| II. Public Comments | Kelli Marshall, Chair |
| III. Discussion/Action: Approval of Minutes – August 8, 2023 | Kelli Marshall, Chair |
| IV. Board Members Comments on Activity in their Respective Areas | All Board Members |
| V. Executive Director's Report
A. Contracts/Agreements
B. Performance
C. Contacts and Coordination Efforts
D. Rules and Legislation Update
E. Funding | Mark Durand |

F. Other Activity and Administrative Matters not requiring action by the Board

VI. Committee Reports

A. Executive/Finance Committee

Kelli Marshall, Chair

1. Committee Activity

Information and Briefing Items

a. WD Letter 21-23 Local Workforce Development Board Membership

2. Discussion/Possible Action

a. Action Item 23-18 Equal Opportunity Policy Update

b. Action Item 23-19 Polk County Workforce Center Lease

c. Action Item 23-20 FY 2024 Annual Budget

d. Open Session Action, if any, as a result of Closed Session

3. Discussion and Acceptance of Financial Reports

a. Financial Reports for July 2023

- **Statement of Financial Position**
- **Budget vs. Actual**
- **Grant Report**

VII. Adjourn

Kelli Marshall, Chair

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.