

**Workforce Solutions Deep East Texas
Executive/Finance Committee Meeting Agenda
Meeting Host Location: *Lufkin/Angelina County Chamber of Commerce,*
1615 S. Chestnut, Lufkin, TX 75901
Virtual Meeting Link: <https://bit.ly/45zhsku>**

September 19, 2023

1:00 p.m.

A meeting of the Deep East Texas Local Workforce Development Board's Executive/Finance Committee will be held September 19, 2023, beginning at 1:00 p.m., via hybrid meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at www.detwork.org. Please submit Speaker Card to the following email address: info@detwork.org.

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/45zhsku>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 489 965 748#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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|-------------|--|------------------------------|
| I. | Call to Order | Kelli Marshall, Chair |
| | A. Verify Quorum (Roll Call) | |
| | B. Conflict of Interest | |
| | C. Welcome of Guests | |
| II. | Public Comments | Kelli Marshall, Chair |
| III. | Discussion/Action: Approval of Minutes – August 8, 2023 | Kelli Marshall, Chair |
| IV. | Information and Briefing Items | Mark Durand |
| | A. WD Letter 21-23 Local Workforce Development Board Membership | |
| V. | Discussion and Possible Action | Mark Durand |
| | A. Action Item 23-18 Equal Opportunity Policy Update | |
| | B. Action Item 23-19 Polk County Workforce Center Lease | |
| | C. Action Item 23-20 FY 2024 Annual Budget | |
| | D. Open Session Action, if any, as a result of Closed Session | |

VI. Discussion and Acceptance of Financial Reports

A. Financial Reports for July 2023

Board Staff

- **Statement of Financial Position**
- **Budget vs. Actual**
- **Grant Report**

VII. Discussion of issues to be brought before the Committee

Kelli Marshall, Chair

VIII. Adjourn

Kelli Marshall, Chair

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.