

**Workforce Solutions – Deep East Texas
Board Meeting Agenda**
Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901
Virtual Meeting Link: <https://bit.ly/3IOo96y>

February 8, 2022


2:30 P.M.

A meeting of the Deep East Texas Local Workforce Development Board will be held February 8, 2022, beginning at 2:30 p.m. via virtual meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at www.detwork.org. Please submit Speaker Card to the following email address: info@detwork.org.

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/3IOo96y>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 409437683#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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| I. Call to Order
A. Verify Quorum (Roll Call)
B. Conflict of Interest
C. Welcome of Guests |  | Wayne Haglund, Chair |
| II. Public Comments | | Wayne Haglund, Chair |
| III. Discussion/Action: Approval of Minutes – November 9, 2021 | | Wayne Haglund, Chair |
| IV. Election of Officers | | Nominating Committee |
| V. Information Items
A. Appointment and Reappointment of Board Members
B. Workforce Board Meeting Schedule
C. BCY'21 Oversight Capacity Rating
D. TWC Acceptance of HB 1 2022 Budget Documents | | Wayne Haglund, Chair |
| VI. Board Members Comments on Activity in their Respective Areas | | All Board Members |

- VII. Executive Director's Report** **Mark Durand**
- A. Contracts/Agreements**
 - B. Performance**
 - C. Contacts and Coordination Efforts**
 - D. Rules and Legislation Update**
 - E. Funding**
 - F. Other Activity and Administrative Matters not requiring action by the Board**

VIII. Committee Reports

- A. Operations Committee** **Robert Fitzpatrick**
 - 1. Committee Activity**
 - 2. Discussion/Possible Action**
 - a. Action Item 22-02 Equal Opportunity Policy & Procedures**
 - b. Action Item 22-03 Integrated Complaints, Hearings, and Appeals Policy & Procedures**
 - c. Action Item 22-04 Protection of Personally Identifiable Information Policy & Procedures**
- B. Business Services Committee** **Tyane Dietz, Chair**
 - 1. Committee Activity**
 - 2. Discussion/Possible Action**
 - a. Action Item 22-01 UI Job Search Requirements**
- C. Executive/Finance Committee** **Wayne Haglund, Chair**
 - 1. Committee Activity**
 - 2. Discussion/Possible Action**
 - a. Action Item 22-06 Fraud Policy & Procedures**
 - b. Action Item 22-07 Closed Session – Deliberation Regarding Executive Director Employment and Evaluation Concerning Action Item 22-07. Gov't Code §551.074**
 - 3. Open Session Action, if any, as a result of Closed Session Deliberation Regarding Executive Director Employment, Evaluation and Salary Concerning Action Item 22-07. Gov't Code §551.074**
 - 4. Discussion and Acceptance of Financial Reports**
 - a. Financial Reports for October, November, December 2021**
 - **Statement of Financial Position**
 - **Budget vs. Actual**
 - **Grant Report**

- IX. Adjourn** **Wayne Haglund, Chair**

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.