

**Workforce Solutions – Deep East Texas  
Board Meeting Agenda**  
**Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901**  
**Virtual Meeting Link: <https://bit.ly/3nJNnun>**

**FILED**  
**AT 3:52 O'CLOCK P.M.**  
**JUL 13 2022**  
AMY FINCHER  
County Clerk, County Court at Law  
Jefferson County, Texas  
*MO*

**July 19, 2022**

**2:30 P.M.**

A meeting of the Deep East Texas Local Workforce Development Board will be held July 19, 2022, beginning at 2:30 p.m. via virtual meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at [www.detwork.org](http://www.detwork.org). Please submit Speaker Card to the following email address: [info@detwork.org](mailto:info@detwork.org).

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/3nJNnun>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 992069234#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

**Items may not be considered in the order they appear.**

- |  |                              |
|--|------------------------------|
| <b>I. Call to Order</b><br><b>A. Verify Quorum (Roll Call)</b><br><b>B. Conflict of Interest</b><br><b>C. Welcome of Guests</b>                  | <b>Kelli Marshall, Chair</b> |
| <b>II. Public Comments</b>   | <b>Kelli Marshall, Chair</b> |
| <b>III. Discussion/Action: Approval of Minutes – May 10, 2022</b>  | <b>Kelli Marshall, Chair</b> |
| <b>IV. Information Items</b><br><b>A. 2022 Teacher Externship</b><br><b>B. Budget Training Dates</b>   | <b>Kelli Marshall, Chair</b> |
| <b>V. Board Members Comments on Activity in their Respective Areas</b>   | <b>All Board Members</b>     |
| <b>VI. Executive Director's Report</b><br><b>A. Contracts/Agreements</b><br><b>B. Performance</b><br><b>C. Contacts and Coordination Efforts</b> | <b>Mark Durand</b>           |

- D. Rules and Legislation Update**
- E. Funding**
- F. Other Activity and Administrative Matters not requiring action by the Board**

**VII. Committee Reports**

**A. Business Services Committee**

**Tyane Dietz, Chair**

- 1. Committee Activity**
- 2. Discussion/Possible Action**
  - a. Action Item 22-15 Local Employer of Excellence Nominee**
  - b. Action Item 22-20 High Demand Job Training JEDCO & DETCCA**
  - c. Action Item 22-23 High Demand Job Training CEIDC & Crockett ISD**

**B. Operations Committee**

**Robert Fitzpatrick, Chair**

- 1. Committee Activity**
- 2. Discussion/Possible Action**
  - a. Action Item 22-22 CCQ Revised Plan**

**C. Executive/Finance Committee**

**Kelli Marshall, Chair**

- 1. Committee Activity**
- 2. Discussion/Possible Action**
  - a. Action Item 22-16 Annual Audit**
  - b. Action Item 22-17 Dynamic Workforce Solutions Contract Renewal**
  - c. Action Item 22-18 Goodwill Industries Contract Renewal**
  - d. Action Item 22-19 Child Care Business Support Specialist Positions**
  - e. Action Item 22-24 Information Security Policy Update**
  - f. Action Item 22-14 Closed Session – Deliberation Regarding Executive Director Employment & Evaluation Concerning Action Item 22-14. Gov’t Code Section 551.074**
  - g. Open Session Action, if any, as a result of Closed Session – Deliberation Regarding Executive Director Employment, Evaluation, Salary and Compensation Concerning Action Item 22-14. Gov’t Code Section 551.074**
- 3. Discussion and Acceptance of Financial Reports**
  - a. Financial Reports for May 2022**
    - Statement of Financial Position**
    - Budget vs. Actual**
    - Grant Report**

**VIII. Adjourn**

**Kelli Marshall, Chair**

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.