

**Workforce Solutions Deep East Texas
Executive/Finance Committee Meeting Minutes
415 S. First Street, Suite 110B, Lufkin, TX 75901
August 20, 2024**

I. CHAIR KELLI MARSHALL CALLED THE EXECUTIVE/FINANCE COMMITTEE MEETING TO ORDER AT 1:04 P.M.

MS. MARSHALL ANNOUNCED IN ACCORDANCE WITH GUIDANCE FROM THE TEXAS WORKFORCE COMMISSION (WD LETTER 28-19) DATED NOVEMBER 19, 2019, REGARDING THE TEXAS OPEN MEETINGS ACT GOVERNMENT CODE CHAPTER 551 ALLOWING THE USE OF VIDEO-CONFERENCING AS A METHOD FOR CONDUCTING BOARD MEETINGS, THE BOARD IS PROVIDING FOR PUBLIC PARTICIPATION IN ITS BOARD MEETING AT THE ADDRESS LISTED ABOVE AND VIA VIRTUAL MEETING WEB LINK. SHE ALSO SAID THE MEETING IS BEING RECORDED AND THE OPEN SESSION PORTION OF THE MEETING IS AVAILABLE TO THE PUBLIC UPON REQUEST. THE BOARD SERVES TWELVE (12) COUNTIES AND LISTED THE HOST LOCATION; AND PRESIDING OFFICER, KELLI MARSHALL, WAS PHYSICALLY PRESENT.

AFTER THE ROLL CALL, MS. MARSHALL CONFIRMED THAT A QUORUM WAS PRESENT:

Members Present: Joe Clyde Adams, Lisa Balty, Tyane Dietz, Tim Ditoro, Eddie Hopkins, Gene Lee, Kelli Marshall, Ellen Mills, John Allen Slocomb

Members Absent: Garvey Jackson, Kotosha Jeffery

Board Staff Present: Mark Durand, Jeff Eichman, Dara Harmon, Lauren Phipps, Karen Stubblefield

Visitors: None

KELLI MARSHALL, REMINDED THE BOARD MEMBERS OF THE CONFLICT OF INTEREST DECLARATION.

Ms. Marshall asked that all members sign a conflict of interest declaration and submit the form to Board Staff.

WELCOME OF GUESTS:

None.

II. Public Comments

None.

III. Discussion/Action: Approval of Minutes – June 25, 2024

Motion: Lisa Balty made the motion to approve the minutes as presented.

Second: Ellen Mills

In Favor: All

Oppose: None

Abstain: None

Motion: Passes

IV. Information and Briefing Items

A. Rapid Response Services Update

Deferred until Board Meeting.

V. Discussion and Possible Action

A. Action Item 24-18 WIOA Policy Update

Deferred until Board Meeting.

B. Action Item 24-19 Child Care Policy Update

Deferred until Board Meeting.

C. Action Item 24-20 Compliance Monitoring Contract Renewal

Deferred until Board Meeting.

D. Action Item 24-21 Fiscal Audit Contract Renewal

Deferred until Board Meeting.

E. Action Item 24-05 Closed Session – Deliberation Regarding Executive Director Employment and Evaluation Concerning Action Item 24-05. Gov't Code Section 551.074

Session Closed at 1:04 p.m.

Chair Kelli Marshall convened the committee into closed session at 1:04 p.m.

Ms. Marshall reconvened Open Session at 2:35 p.m.

F. Open Session Action, if any, as a result of Closed Session

No action taken.

VI. Discussion and Acceptance of Financial Reports

A. Financial Reports for June 2024

- Statement of Financial Position
- Budget vs. Actual
- Grant Report

Discussion was deferred until the Board Meeting.

VII. Discussion of issues to be brought before the Committee

None.

VIII. Adjourn

Kelli Marshall adjourned the Executive/Finance Committee Meeting at 2:35 p.m.

Duly passed and approved on this 10 day of September 2024

Attest



Kelli Marshall, Chair



Dara Harmon, Exec. Administrative Assistant

Dara Harmon, Exec. Administrative Assistant