

FILED  
AT 12:48 P  
CLOCK  
MAR 07 2025  
AMY FINCH  
County Clerk, County  
Angelina County, Texas

**Workforce Solutions Deep East Texas  
Board Meeting Agenda**  
**Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901**  
**Virtual Meeting Link: <https://bit.ly/Board031125>**  
Audio only: 1-830-212-4601, Conference ID: 777 317 601#

**March 11, 2025**

**2:00PM**

**Public Comments:** A Speaker Card must be completed and returned to [info@detwork.org](mailto:info@detwork.org) the day before the scheduled meeting for public comments to be addressed. Speaker Cards can be downloaded from the Board's website at [www.detwork.org](http://www.detwork.org).

**Conflict of Interest Reminder:** No Workforce Board member or staff may take part in reviewing, discussing, or other action on any proposal if they are an officer, employee, director, family member, or have direct or indirect interest in that proposal.

**Items may not be considered in the order they appear.**

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|--|---|
| <b>I. Call to Order</b><br><b>A. Verify Quorum (Roll Call)</b><br><b>B. Conflict of Interest</b><br><b>C. Welcome of Guests</b>  | <b>Ellen Mills, Chair</b>                       |
| <b>II. Public Comments</b>   | <b>Ellen Mills, Chair</b>                       |
| <b>III. Discussion/Action: Approval of February 11, 2025 Minutes</b>   | <b>Ellen Mills, Chair</b>                       |
| <b>IV. Board Members Comments on Activity in their Respective Areas</b>  | <b>All Board Members</b>                        |
| <b>V. Ad-Hoc Search Committee Report</b>   | <b>Tyane Dietz</b>                              |
| <b>VI. Executive Director's Report</b><br><b>A. Contracts/Agreements</b><br><b>B. Performance</b><br><b>C. Contacts and Coordination Efforts</b><br><b>D. Rules and Legislation Update</b><br><b>E. Funding</b><br><b>F. Other Activity and Administrative Matters not requiring action by the Board</b> | <b>Marilyn Hartsook</b>                         |
| <b>VII. Information Items</b><br><b>A. Child Care Advisory Report</b><br><b>B. Board Committee Assignments</b>   | <b>Board Staff</b><br><b>Ellen Mills, Chair</b> |
| <b>VIII. Committee Reports</b><br><b>A. Business Services Committee</b><br><b>1. Discussion and Possible Action</b><br><b>a. Action Item 25-04 UI Job Search Contracts</b>   | <b>Tyane Dietz, Chair</b>                       |

**b. Action Item 25-06 Target Occupations List**  
**B. Executive/Finance Committee**

**Ellen Mills, Chair**

- 1. Committee Activity**  
**Information and Briefing Items**
- 2. Discussion and Possible Action**
  - a. Action Item 25-09 Strategic Plan**
  - b. Action Item 25-05 Employee Handbook Revision**
  - c. Action Item 25-10 Annual Report**
  - d. Action Item 25-08 WIOA Policy Update**
  - e. Any other Action Items requiring attention due to another committee not having quorum**
- 3. Discussion and Acceptance of Financial Reports**  
**a. Financial Reports for January 2025**
  - Statement of Financial Position**
  - Budget vs. Actual**
  - Grant Report**

**Maribel Soto-Mendoza**

**IX. Possible Closed Session Pursuant to Government Code 551.074 (a)(1)**

**X. Open Session Action, if any, as a result of Closed Session**

**XI. Adjourn**

**Ellen Mills, Chair**

**CLOSED SESSION**

**If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene insuch closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.**