

**Workforce Solutions Deep East Texas
Executive/Finance Committee Meeting Minutes
415 S. First Street, Suite 110B, Lufkin, TX 75901
September 16, 2025**

I. Presiding officer, Chair Ellen Mills, was physically present and called the Executive/Finance Committee Meeting to order at 1:00 p.m.

A. After the roll call, Ellen Mills confirmed that a quorum was present
Members Present: Joe Clyde Adams, Lisa Balty, Tyane Dietz, Garvey Jackson, Gene Lee, Kelli Marshall, Ellen Mills.

B. Chair Ellen Mills reminded the committee members of the conflict of interest declaration and asked that all members sign a conflict of interest declaration if they have a conflict with a specific Action Item and give to Board staff for recordkeeping.

C. Welcome of Guests: None

II. Public Comments: None

III. Discussion/Action: Approval of Minutes – August 11 & 18, 2025
Motion made by Lisa Balty
Seconded by Garvey Jackson
Motion Passed

IV. Discussion and Possible Action

A. Action Item 25-27 DWFS Contract Renewal
Board staff asked for authorization to begin negotiations for the 2025-2026 contract year with Dynamic Workforce Solutions-TX, LLC subject to compliance with meeting deadlines stipulated in the contract.
Motion made by Tyane Dietz
Seconded by Garvey Jackson
Motion Passed

B. Action Item 25-28 Proposed Rebranding/Logo
Board staff asked for approval of rebranding of Workforce Solutions Deep East Texas, including new logos, colors, and fonts.
Motion made by Lisa Balty
Seconded by Gene Lee
Motion passed

C. Action Item 25-29 FY26' Budget
Board staff asked for approval of the FY 2026 Budget as presented.
Motion made by Garvey Jackson
Seconded by Kelli Marshall
Motion passed

V. Discussion and Acceptance of Financial Reports

A. Financial Reports for July 2025

- **Statement of Financial Position**
- **Budget vs. Actual**
- **Grant Report**

Chief Financial Officer, Maribel Soto-Mendoza, provided financial updates for July. On a motion by Tyane Dietz, and a second by Kelli Marshall, the financials were accepted.

VI. Discussion of issues to be brought before the Committee

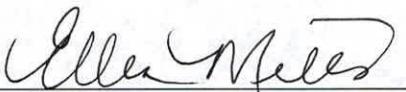
None

VII. Adjourn

Ellen Mills adjourned the Executive/Finance Committee Meeting at 2:12 p.m.

Duly passed and approved on this 11 *day of* November *2025.*

Attest


Ellen Mills, Chair


Dara Harmon, Executive Coordinator