

**Workforce Solutions Deep East Texas
Executive/Finance Committee Meeting Minutes
415 S. First Street, Suite 110B, Lufkin, TX 75901
September 16, 2025**

- I. Presiding officer, Chair Ellen Mills, was physically present and called the Executive/Finance Committee Meeting to order at 1:00 p.m.**
- A. After the roll call, Ellen Mills confirmed that a quorum was present**
Members Present: Joe Clyde Adams, Lisa Balty, Tyane Dietz, Garvey Jackson, Gene Lee, Kelli Marshall, Ellen Mills.
- B. Chair Ellen Mills reminded the committee members of the conflict of interest declaration and asked that all members sign a conflict of interest declaration if they have a conflict with a specific Action Item and give to Board staff for recordkeeping.**
- C. Welcome of Guests:** None
- II. Public Comments:** None
- III. Discussion/Action: Approval of Minutes – August 11 & 18, 2025**
Motion made by Lisa Balty
Seconded by Garvey Jackson
Motion Passed
- IV. Discussion and Possible Action**
- A. Action Item 25-27 DWFS Contract Renewal**
Board staff asked for authorization to begin negotiations for the 2025-2026 contract year with Dynamic Workforce Solutions-TX, LLC subject to compliance with meeting deadlines stipulated in the contract.
Motion made by to Tyane Dietz
Seconded by Garvey Jackson
Motion Passed
- B. Action Item 25-28 Proposed Rebranding/Logo**
Board staff asked for approval of rebranding of Workforce Solutions Deep East Texas, including new logos, colors, and fonts.
Motion made by Lisa Balty
Seconded by Gene Lee
Motion passed
- C. Action Item 25-29 FY26' Budget**
Board staff asked for approval of the FY 2026 Budget as presented.
Motion made by Garvey Jackson
Seconded by Kelli Marshall
Motion passed
- V. Discussion and Acceptance of Financial Reports**
- A. Financial Reports for July 2025**
- **Statement of Financial Position**
 - **Budget vs. Actual**
 - **Grant Report**

Chief Financial Officer, Maribel Soto-Mendoza, provided financial updates for July. On a motion by Tyane Dietz, and a second by Kelli Marshall, the financials were accepted.

VI. Discussion of issues to be brought before the Committee


None

VII. Adjourn

Ellen Mills adjourned the Executive/Finance Committee Meeting at 2:12 p.m.

Duly passed and approved on this 11 day of November 2025.

Attest


Ellen Mills, Chair


Dara Harmon, Executive Coordinator