



RFP 26-439.1

Independent Auditing Services

Questions & Answers

Audit Questions

- 1. Question:** Are there internal deadlines and/or client preferred timelines that we can incorporate into our proposal?

Answer: The deadline is the timely submission of the Single Audit reporting package to the Federal Audit Clearinghouse (FAC) which is the earlier of 30 calendar days after receipt of the auditor's reports or 9 months following the end of WSDet's fiscal year, which ends on September 30. WSDet's preference is for the audit to be substantially complete and the final audit reports available for presentation to the Board no later than the second Tuesday of the month in which Board approval is scheduled.

- 2. Question:** Can the work be done remotely?

Answer: Yes. WSDet anticipates that the audit can be performed primarily through remote means.

- 3. Question:** Is there a preference for onsite, remote, or hybrid for fieldwork?

Answer: WSDet's preference is for fieldwork to be conducted remotely. WSDet prefers that the auditor present the final audit reports and results to the Board in person; however, virtual attendance is acceptable.

- 4. Question:** Is board approval required for issuing the final report?

Answer: No.

5. Question: Is board approval required before submission to the Federal Audit Clearinghouse?

Answer: Yes. WSDet requires Board acceptance of the final audit report prior to the submission of the Single Audit reporting package to the Federal Audit Clearinghouse.

Questions Regarding Form 990

6. Question: Will there be any significant changes from FYE 9/30/2025 to 9/30/2026?

Answer:

- A fiscal year end change – No
- Any address shifts – No
- Any terminated or added programs – No
- Officer changes – No
- Exempt purpose changes – No
- Significant increase or decrease to gross receipts or total assets – Yes. Beginning 01/01/2026, Child Care direct provider payments are made by the Child Care contractor rather than by WSDet. As a result, WSDet anticipates a significant decrease in transactions recorded at the Board level for Child Care direct services. This change may reduce the volume of transactions subject to the audit testing at the Board level; however, there are no changes to the program administered by WSDet.

7. Question: Will there be any lobbying or political campaign activities?

Answer: No.

8. Question: Will there be any significant changes to funding sources?

Answer: No.

9. Question: Will you conduct any business with any related parties?

Answer: No.